

2021 KACE Virtual Grassroots Internship Application

OVERVIEW

Korean American Civic Empowerment (KACE) is now accepting applications for its 2021 Virtual Grassroots Internship Program. Through this unique program, our summer interns will learn: (1) the importance of registering Korean Americans as voters; (2) the issues facing the Korean American community today; (3) the process of organizing and mobilizing the Korean American community; and (4) basics of local, state, and federal government. Our program is specifically devoted to developing all the inherent skills of our interns as they go out and experience firsthand what it takes to help and support the community.

The 2021 Grassroots Internship program entails:

- **Full Program: 22 Weeks (May 28th – October 22nd) Unpaid Position**
 - **Pre-Session (5 Weeks):** May 28th – June 25th (Weekly Meetings; 2 Hrs/Week)
 - **Main Session (8 Weeks):** June 28th - August 20th (Daily Meetings; 21 Hrs/Week)
 - **Post-Session (9 Weeks):** August 27th – October 22nd (Weekly Meetings; 2 Hrs/Week)

Interns are expected to earn 250 community service hours over the course of this program.

Upon successful completion of the internship program, participants will be eligible for the President’s Volunteer Service Award. Please check the table below to see how many hours are required to earn an award for your age group.

Age Group	Bronze	Silver	Gold
Kids (5–10 years old)	26–49 hours	50–74 hours	75+ hours
Teens (11–15)	50–74 hours	75–99 hours	100+ hours
Young Adults (16–25)	100–174 hours	175–249 hours	250+ hours
Adults (26+)	100–249 hours	250–499 hours	500+ hours

In addition to the President’s Volunteer Service Award, participants will be eligible for recommendation letters from KACE and citations from elected officials.

ELIGIBILITY

Only **High School** students are eligible to apply. Applicants will be selected based upon the following factors:

- Commitment to serving the Korean American community;
- Ability to relate with people of all backgrounds, age, creeds, and gender;
- Ability to work consistently and patiently for long-term team efforts;
- Willingness to extend their help and go long distances even on weekends;
- Communication and interpersonal skills;
- And bilingual skills (English and Korean) are preferred.

The intern is required to meet performance expectations just as would any other employee. These expectations would include punctuality, responsibility, reliability, productivity, team participation, and specialized knowledge.

APPLICATION PROCESS

Applicants are required to fill out the attached application and provide the following documents:

1. Original copy of most current school transcript;
2. Copy of school identification (Front & Back);
3. Original copy of personal statement;
4. And resume (optional).

Failure to send any of the required documents will result in the automatic rejection of the whole application.

Applications will be accepted **on a rolling basis, however, we advise you to send all required documents no later than 5PM on May 14, 2021.**

Please send all required documents electronically to: Internship@kace.org

Candidates will be pre-selected, contacted, and scheduled for a final **one-on-one interview and personal skill evaluation during late April and early May.**

PERSONAL STATEMENT

Before you proceed, please make sure to watch this 13-minute video on the history of Korean America at the following link: <https://www.youtube.com/watch?v=b5ixixzMZ94>

Personal Statement Topics:

Choose **one of the three** topics to write about below. Please adhere to these guidelines: 1” margins, double-spaced, Times New Roman 12pt, and no more than 500 words per topic. If you are a previous KACE intern, please choose a different prompt than the one that you answered previously.

1. Given your Asian American background, tell us about some challenges you have faced as an Asian American and how you overcame those challenges.
2. What are some obstacles that Asian Americans face as a community? In what ways can the Asian American community go about dealing with these obstacles? Be sure to include examples.
3. What does civic engagement and grassroots mean to you? Why do you think civic engagement and grassroots movements are so powerful? Be sure to include examples.

If you have any questions or need any additional information, please visit our website at www.kace.org or contact **KACE Internship** at internship@kace.org.

APPLICANT INFORMATION

Answer all questions fully and accurately. Sign and date the certification at the end of the application. Only hard copy paper applications or their scanned images will be accepted.

Name [First, Last]

Date of Birth (MM/DD/YY)

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Mailing Address [Street, City, State Zip]

Home Phone (Parent)

E-Mail

Mobile Phone

Name of School

Grade You'll Be in Sep. 2021

School Address [Street, City, State Zip]

Major/Concentration

Expected Date of Graduation (MM/YYYY)

Foreign Language Proficiency/Fluency

Organization / Activity	Position / Responsibility	Date (MM/YY)

I certify that all of the statements in this application are true, complete, correct to the best of my knowledge and belief, and made in good faith.

Signature of Applicant [Blue or Black Ink Only]

Date